

Early Learning Assistant

Location: Various sites across Burlington

Position Type: Part-time Hourly, with a complimentary YMCA membership

Hourly Rate: \$21.70 per hour (inclusive of all government wage subsidy grants)

NOTE: This process will establish a pool of candidates that may be used to fill similar vacancies within YMCAHBB Child Care over the next 6 months.

Position Description:

Early Learning Assistants are responsible for assisting in the development and implementation of a licensed child care program that meets the developmental needs of children 0 - 12 years of age, while adhering to the YMCA policies and procedures and quality standards, as well as the regulations of the Child Care and Early Years Act (CCEYA). Early Learning Assistants are responsible for the supervision of children at all times during program to ensure the health and safety needs of all are met.

Since programs may take place in a shared space, incumbents must have excellent interpersonal skills in order to maintain and foster strong and positive relationships with school personnel, parents and other educators to promote the delivery of high quality child care services within the community.

In this position, you will:

- Assist in the planning, organizing, and leading activities for children 0 to 12 years of age to meet the developmental needs of children. Program numbers range from 10 to 90 children in attendance.
- Ensure the health and safety of the children is maintained at all times; Must have knowledge of potential hazards and the ability to put a preventative plan in place.
- Assist with children's meals and snacks including set up and clean up.
- Utilize appropriate behaviour guidance techniques in all interactions with the children.
- Assume leadership of the program in the absence of the Facilitator.
- Participate in Association wide events and attend monthly meetings and professional learning sessions.
- This position requires the ability and flexibility to work a split shift (before and after school hours).
- Program areas are based on shared space within the school, therefore, requiring movement/set up of equipment on a daily/weekly/ monthly basis.

You bring:

- Completion of High School education or equivalent.
- A minimum of 6 months' experience working with children, obtained through paid work experience, volunteering, placements, or a combination of the above.
- Must be familiar with the developmental needs of children ranging from ages 0 to 12 years.

You bring continued:

- Strong interpersonal and relationship building skills; ability to establish rapport with children, families, staff/volunteers, and community partners.
- Excellent communication skills, both written and verbal.
- Working Computer knowledge.
- 18 years of age or older.
- Current Standard First Aid and CPR-C & AED certification (Level C).
- Current and satisfactory Police Records Check with Vulnerable Sector Screening.

Interested in applying? If you are interested in this position, please complete the [YMCA Child Care Employment Application form](#) and follow the instructions for submitting your cover letter and resume, along with documentation to verify completion of (or in process of completing) Standard First Aid with CPR-C

The YMCA of Hamilton|Burlington|Brantford is committed to creating an inclusive, diverse, equitable and accessible environment. All qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or neurodiversity.

We understand the social barriers preventing individuals from applying for open roles. We encourage those from the Indigenous, 2SLGBTQIA+, BIPOC, and Disabled communities to apply.

If you need any accommodation throughout the recruitment process, please do not hesitate to contact our People, Leadership and Culture Department hr@ymcahbb.ca