



**YMCA of
Hamilton | Burlington | Brantford**

Aquatics Coordinator

Ron Edwards Family YMCA
500 Drury Lane
Burlington, Ontario
L7R 2X2

Hourly Wage: \$20.40

Position Status: Full-Time with benefits and a complimentary YMCA membership

Placement: Immediate

Nature & Scope:

The Aquatics Coordinator oversees the day-to-day swim lesson blocks and the private/semi-private swim lesson program operations. The Aquatics Coordinator oversees the swim lesson program and instructors to ensure all lessons are executed enthusiastically, safely, and securely within the guidelines of the YMCAHBB and will report directly to the Aquatics Manager.

Responsibilities:

- Provides day-to-day coordination of swim lesson program, which includes being present on deck during swim lessons
- Coordinates swim lesson schedules for all instructors, based on program enrollment, staff availability, skill level, and quality of classes
- Responsible for supervising Aquatics Team during all swim lessons and will be scheduled accordingly
- Responsible for scheduling and leading Aquatics training
- Coordination of private swim lessons to align with budgetary requirements
- Ensure all policies and procedures are being followed
- Must be able to enter the pool at all times to assist members/program participants in case of emergency
- In consultation with the Aquatics Manager, ensure report cards are delivered as per the annual schedule and provide leadership to ensure quality is achieved
- Creates and organizes swim lesson instructor schedules and programs
- Will be responsible for swim instructors' audits and swim lesson compliance audits
- Required to supervise and monitor members using the pool
- Uses sound judgement and safety measures in the facilitation of swimming instruction and lifeguard duties
- Maintains records as required (e.g., attendance, progress reports).

APPLY NOW

If you are interested in this position, please submit your letter of application and resume, by **October 23, 2023**, attention:

Adrian Mazzaferro
adrian.mazzaferro@ymcahbb.ca

We thank all applicants, however, only those considered for an interview will be contacted.

Inclusion, Diversity, Equality and Accessibility

The YMCA of Hamilton, Burlington, Brantford is committed to creating an inclusive, diverse, equitable and accessible environment. All qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or neurodiversity.

We understand the social barriers preventing individuals from applying for open roles. We encourage those from the Indigenous, 2SLGBTQIA+, BIPOC, and Disabled communities to apply.

If you need any accommodation throughout the recruitment process, please do not hesitate to contact our Human Resources Department
hr@ymcahbb.ca



Charitable Registration #
10808 3825 RR0001





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Qualifications:

- Current Standard First Aid & CPR C
- National Lifeguard Service Certification
- Lifesaving Society, or YMCA Swim Instructor Certification
- Lifesaving Instructor
- Excellent customer service and interpersonal skills
- 2-year experience in an aquatic setting; YMCA experience is an asset
- Must provide a current Vulnerable Sector Check as per the Association's policy

Why Work for the YMCA?

As a charitable organization, the YMCA values the contributions of its diverse teams. We recognize the importance of providing meaningful opportunities that allow employees to grow and thrive. At the YMCA of Hamilton/Burlington/Brantford in addition to fair wages, we offer a complimentary general membership with additional options for family participation. A comprehensive benefits program is also available to employees including a competitive and robust pension program. YMCA Employees enjoy a generous vacation entitlement that increases with seniority, as well as other paid entitlements. All employees have access to an Employee Assistance Program which provides confidential counseling and referral services as well as preventative education. Additionally, the YMCA understands the holistic needs of its employees is equally important and attempts to support these goals by offering a variety of staff discounts on the programs and services that support good health and strong families. We look forward to welcoming you to the YMCA.



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