



**YMCA of  
Hamilton | Burlington | Brantford**

## Child and Youth Program Staff

Positions available in Hamilton, Burlington, and Brantford

**Hourly Wage:** \$16.55/hour

**Position Status:** Part-time

**Placement:** Immediate

### Nature & Scope

This position is responsible for the development and delivery of various child and youth programs offered within the YMCA.

This position is a part-time position (6 - 29 hours per week; typical weekly hours to be discussed during interview), with a flexible schedule based on programming needs. This may include mornings, afternoons, evenings, weekends, and holidays (subject to written agreement).

### Responsibilities

- Deliver structured programs for children and youth, with the ability to modify programs to meet the age-appropriate and developmental needs of all participants
- Coach and appropriately supervise children during scheduled programs
- Maintain communication with parents
- Oversee and be responsible for the health and safety of participants and volunteers
- Ensure that YMCA Child & Youth policies are implemented
- Prepare appropriate documentation related to attendance, program plans, incident reports, and other administrative requirements
- Participate in quarterly trainings as set up by the Child & Youth Supervisor

### Qualifications

- Standard First Aid and CPR-C (must be complete prior to offer)
- Experience in the development and delivery of recreational programs specific to children and youth Experience working with children in a recreational setting is an asset
- Post-secondary education in Recreation & Leisure, Physical Education or a sports-related field is considered an asset as is previous YMCA experience
- Police Records Check with Vulnerable Sector Screening is required as a condition of employment

## Organizational Overview:

As one of the largest charitable community service organizations in Canada, the YMCA of Hamilton/Burlington/Brantford responds to critical social needs in the community and works to provide solutions. By nurturing the potential of children, youth and adults, the YMCA connects people to life-building opportunities, to each other and enhances their quality of life. We foster social responsibility and healthy living. The YMCA works collectively with community partners that share the YMCA's determination in strengthening the foundations of community for all people

This position requires a commitment to the YMCA mission and core values of: Belonging, Caring, Honesty, Respect, and Responsibility as well as, a commitment to building developmental assets in children and adults. All offers of employment will be subject to the provision that the successful incumbent provides the YMCA of Hamilton/Burlington/Brantford with a current and satisfactory Police Records Check. Positions responsible for the direct supervision of children and/or vulnerable persons will be required, in addition to a Police Records Check, to provide a Vulnerable Sector Screening Report at the time of hire.



Charitable Registration #  
10808 3825 RR0001





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## **Competencies**

### **Child and Youth Focused**

Commits to assisting growth and development among children and youth.

### **Commitment to Organization Vision and Values**

Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and strategic outcomes and values of the YMCA.

### **Communication**

Communicates in a thorough, clear and timely manner and supports information sharing and goal achievement across the YMCA.

### **Concern for Health and Safety**

Acknowledges and understands how to manage and educate others of risk and harm reduction.

### **Creativity and Innovation**

Develops new ways or adapts existing ideas to help achieve the desired results.

### **Internal Applicants:**

The YMCA of Hamilton/Burlington/Brantford encourages employees within the Association, as well as those employed within the Canadian YMCA/YMCA-YWCA Federation to submit their application.

Please note that in so doing, the YMCA of Hamilton/Burlington/Brantford reserves the right to contact the applicable YMCA or YMCA-YWCA for purposes of seeking an employment reference throughout the recruitment process.

Please ensure that prior to submitting your application that you have disclosed to your current supervisor, your intention to submit your application. By submitting your application, you understand and agree to allow the YMCA of Hamilton/Burlington/Brantford to contact your current Association.

Advancement of pay rate is dependent on working a minimum of six months (per position if more than one position is held within YMCA) consecutively or a minimum of 130 hours and the ability to perform the job at a satisfactory level. Successful candidates must also demonstrate ongoing professional development, involvement in branch specific activities, attend staff meetings/trainings and achieve an assessment of "meeting expectations" on each annual performance review in order to satisfy eligibility for Association approved merit increases.

## **APPLY NOW**

If you are interested in this position, please [CLICK HERE](#) to complete the YMCA Employment Application form and follow the instructions for submitting your cover letter and resume, along with documentation to verify requirements of the position.

**We thank all applicants, however, only those considered for an interview will be contacted.**

## **Accessibility:**

The YMCA of Hamilton/Burlington/Brantford is committed to creating an inclusive environment that accommodates all individuals, including those with disabilities. We support the goals of the *Accessibility for Ontarians with Disabilities Acts (AODA)* and have established policies, procedures and practices which adhere to the accessibility standards set out in the AODA. Should you require any accommodation throughout the recruitment process please do not hesitate contacting our Human Resources Department.

The YMCA of Hamilton/Burlington/Brantford is an equal opportunity employer.



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