



**YMCA of
Hamilton | Burlington | Brantford**

Cook

YMCA Wanakita
1883 Koshlong Lake Road
Haliburton, ON K0M 1S0

Salary Range: \$20.00-\$23.00/hour with eligibility for contract completion bonus

Position Status: Full-Time Seasonal Contract

Placement: May – September 2022

Development Opportunity: Opportunities may be available within this placement for successful individuals who are working towards their Red Seal. Please express interest through the application process/interview process to discuss this further.

Benefits & Perks: We offer an array of total rewards to recognize loyalty, longevity, and passion for the work we do:

- Competitive total compensation packages
- Professional development opportunities including paid training and access to YMCA education scholarships
- Employee and Family Assistance Program (EFAP)

Nature & Scope

Reporting to the Food Service Director or Lead Cook, the Cook will work onsite at YMCA Wanakita in Haliburton Ontario.

The incumbent is responsible for the preparation of high-quality food in a timely, efficient, sanitary and consistent manner. The Cook must be prepared to work in a fast-paced, high-pressure work environment, while maintaining the organizational ability to identify and act on job duties quickly and effectively. The Cook must be prepared to work as a team member in a dynamic workplace and follow all safety procedures.

The successful candidate ensures that the camp dining halls provide a variety of healthy food selections in accordance with nutritional and/or special dietary requirements. They operate within specified nutritional guidelines and maintain quality service in a clean, safe environment.

Responsibilities

- Adheres to established YMCA, Health Department and Ministry policies and procedures around menu planning, food preparation and storage.
- Responsible for the daily preparation of food items in the pantry, fry and/or stations or other areas of the kitchen.
- Prepares all food items as directed in a sanitary and timely manner.

Organizational Overview:

The YMCA of Hamilton/Burlington/Brantford offers programs and services including health, fitness and recreation, family and children's services, camping and outdoor education, youth leadership development, a men's residence located in the Hamilton Downtown branch and international development education.

YMCA Wanakita, located in the Haliburton Highlands on Koshlong Lake, is a four season YMCA Camp and Outdoor Centre affiliated with the YMCA of Hamilton/Burlington/Brantford. Situated 2 ½ hours north of Toronto on a beautiful forested 1000 acre site, Wanakita operates (for the 10 weeks in and around July and August) as a summer residential children's camp, a summer day camp and a summer family camp. From September to June, Wanakita operates as an Outdoor Education, Recreation and Retreat Centre for schools, colleges, universities, families, adults, businesses, clubs and other special interest groups. Wanakita currently serves over 150 different groups annually.

YMCA Wanakita maintains 130 buildings and has accommodation and dining for up to 700 people during the summer months and up to 250 in the winter; programs and equipment for swimming, canoeing, kayaking, sailing, cross country skiing, snow shoeing, high/low ropes courses, wilderness and environmental programs, crafts, performing arts and more. Wanakita offers outdoor experiences to over 13,000 participants annually. Currently employed are 12 full time staff members with seasonal staff support ranging from 14 - 180 employees. Over 250 volunteers a year are also involved in Wanakita's success.



Charitable Registration #
10808 3825 RR0001



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Responsibilities continued

- Follows recipes, portion controls, and presentation specifications as set by the Food Service Director or Lead Cook.
- Restocks all items as needed throughout shift.
- Cleans and maintains station in practicing good safety, sanitation, organizational skills.
- Has understanding and knowledge to properly use and maintain all equipment in station.
- Follows proper reporting procedures for accidents and incidents to ensure follow-up and prevention.
- Stay productive at all times and prepare for future needs as time allows.
- Demonstrate flexibility and volunteer to fill open shifts as required by variations in staffing.
- Occasional supervision of 2 to 4 part-time kitchen staff.
- Directs and trains other workers, but receives supervisory review of completed work.
- Ability to lift up to 50lbs.
- Receive and store food supplies, equipment, and utensils in refrigerators, cupboards, and other storage areas.
- Stock cupboards and refrigerators.
- Remove trash and clean kitchen garbage containers.
- Carry food supplies, equipment, and utensils to and from storage and work areas.

Qualifications

- Safe Food Handling certification
- Standard First Aid and CPR-C
- Working knowledge of Canada's Food Guide
- Two years of experience working in food services
- Current (within 6 months of contract start date) vulnerable sector screening is a condition of employment
- **If you are hired, prior to your start date and as a condition of employment, you will be required to provide proof that you are fully vaccinated against COVID-19 or have a valid Human Rights exemption •**

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Competencies

Commitment to Organization Vision and Values

Demonstrates and promotes a personal understanding of and appreciation for the mission, vision, strategic outcomes and values of the YMCA.

Concern for Health and Safety

Acknowledges and understands how to manage and educate others of risk and harm reduction.

Service Orientation

Deliberately identifies and creates opportunities to enhance each and every individual's YMCA experience.

Teamwork

Actively builds teams and encourages open relationships for maximum organizational effectiveness.

Quality Focus

Ensures that YMCA programs and services are superior.

Initiative

Does the right thing at the right time without being asked.

Communication

Communicates in a thorough, clear and timely manner and supports information sharing and goal achievement across the YMCA

Internal Applicants:

The YMCA of Hamilton/Burlington/Brantford encourages employees within the Association, as well as those employed within the Canadian YMCA/YMCA-YWCA Federation to submit their application.

Please note that in so doing, the YMCA of Hamilton/Burlington/Brantford reserves the right to contact the applicable YMCA or YMCA-YWCA for purposes of seeking an employment reference throughout the recruitment process.

Please ensure that prior to submitting your application that you have disclosed to your current supervisor, your intention to submit your application. By submitting your application, you understand and agree to allow the YMCA of Hamilton/Burlington/Brantford to contact your current Association.

Housing:

Organizational Overview: Wanakita's Room and Board rate is \$85.25 per week inclusive of single occupancy in a shared room and meals. Living space is in Burlington, however the job must be readily available and present during assigned shifts. By nurturing the potential of children, youth and adults, the YMCA works as people to life-

Apply Now: If you are interested in this position, please [CLICK HERE](#) to complete the Employment Application and follow the instructions for submitting your cover letter and resume. We thank all applicants, however, only those considered for an interview will be contacted.

This position requires a commitment to the YMCA mission and core values of: Responsibility, Honesty, Caring, and Respect, as well as, a commitment to building developmental assets in children and adults. All offers of employment will be subject to the provision that the successful incumbent provides the YMCA of Hamilton/Burlington/Brantford with a current and satisfactory Police Records Check. Positions responsible for the direct supervision of children and/or vulnerable persons will be required, in addition to a Police Records Check, to provide a Vulnerable Sector Screening Report at the time of hire.

