

### **Outdoor Centre Program Coordinator- Spring**

**Location:** YMCA Wanakita, 1883 Koshlong Lake Road, Haliburton ON, K0M 1S0

**Position Type:** Seasonal Contract, Possibility of Extension

**Rate of Pay:** \$185/day

**Position Grade:** Grade 4

**Placement Dates:** April 15, 2026 – June 25, 2026

### **Position Description:**

We believe that it is through the power of our amazing people that #YSavesLives. By joining the YMCA Wanakita team, you will contribute to making our Y the best place to work.

The Outdoor Centre Program Coordinator is a contract position responsible for assisting and providing guidance to the program instructor team as well as delivering and facilitating recreational and educational programs throughout the season. The Program Coordinator will work in conjunction with the Outdoor Centre Assistant Director and report directly to the Outdoor Centre Director.

This is an excellent opportunity for a dedicated Program Coordinator with a passion for mentorship and program development to make a lasting impact. With strong relationship-building and communication skills, the Program Coordinator will help foster a supportive team environment that will contribute to making the YMCA of Hamilton|Burlington|Brantford an outstanding place to work. Come join our team and enter a workplace full of new opportunities and experiences!

### **What You'll Do:**

- Provide proactive leadership to the program team and act as a positive member of the entirety of the Wanakita team.
- Ensure that Outdoor Centre operations and programs are safe and of high quality.
- Assist with the planning, delivery and facilitation of staff training.
- Staff management, including regular feedback and evaluation, staff appreciation events and performance management support.
- Assist in preparing and orienting incoming staff to their roles.
- Facilitate programs for school, adult, family and other special interest groups during week days and weekends.
- Act as the liaison with teachers and group leaders.
- Provide site support including set up of all program areas and maintenance of trails and program equipment as well as assisting the site service staff in general site maintenance in and around the YMCA Wanakita Outdoor Centre.
- Maintain continuity and quality in programs by working co-operatively with all groups and other non-program Wanakita staff

### **What You'll Bring:**

- Minimum certification is Standard First Aid with CPR-C.
- Experience in camp, outdoor education/recreation/instructional field.
- NLS, ORCKA Basic Canoe Instructor, greater or equivalent are considered assets.
- Lifesaving Instructors considered an asset.
- Experienced and familiar with the inner workings of the Wanakita Outdoor Centre.
- Challenge Course Practitioner Certificate from an ACCT accredited trainer is considered an asset.
- Current (within 6 months of contract start date) vulnerable sector check (VSC) is a condition of employment

**Room & Board:**

Housing is available on site during the contract period. Wanakita's Room and Board rate is \$85.25 per week inclusive of single-room accommodation and meals. Living on site is not mandatory, however, the incumbent must be readily available and present during assigned shifts.

**Ready to Make a Difference?** This is your chance to play a critical role in shaping a thriving, inclusive workplace where employees feel supported and empowered. If you're passionate about people and excited to lead impactful initiatives, we want to hear from you!

**Interested in applying?**

Please submit your resume *as soon as possible* but otherwise by: **March 22, 2026, attention: Sandra Dabrowski, Outdoor Centre Director at [Sandra.dabrowski@ymcahbb.ca](mailto:Sandra.dabrowski@ymcahbb.ca)**

We thank all applicants, however, only those considered for an interview will be contacted.