

## YMCA HBB Summer Day Camps – Subsidy Registrations 2026

Need financial support to attend Day Camp? Not sure which option is right for your family?

	
<b>Regional Childcare Subsidy</b>	<b>YMCA Financial Assistance</b>
<b>Desired Registration</b> - Multiple weeks of camp <b>Eligibility</b> - Each Region has its own requirements	<b>Desired Registration</b> - 1-2 weeks of camp <b>Eligibility</b> - Household income of \$50k or less in 2025

### YMCA Financial Assistance

If you are eligible for financial aid through the YMCA, please book an online virtual appointment [here](#). You will be required to provide proof of income for 2025 during the meeting (i.e. Notice of Assessment, T4, ODSP/OW cheques, or three months of paystubs).

**\*Please note: Appointments will be viewable once registration has opened on Monday, March 23 at 8am.**

### Regional Childcare Subsidy

**Hamilton:** [Subsidy Inquiries](#) or 905-546-4870

**Burlington:** [Subsidy Inquiries](#) or 905-825-6000

**Brantford\*:** [Subsidy Inquiries](#) or 519-759-3330 Ext. 6334

*\*Please note: Brantford Subsidy does not cover the Helping Hands program. If you currently receive Brantford Subsidy and are interested in registering your child for Helping Hands, please contact us regarding YMCA Financial Assistance.*

Families in receipt of subsidy and YMCA Financial Assistance can register for camp via [CampBrain](#).

### How to Register for Camp

#### 1. Accessing your CampBrain Account

##### NEW Families

- Use the link provided to create a new user sign up account via [CampBrain](#) on the right-hand side of the page.

##### RETURNING Families

- Please DO NOT create a new account.
- Use the link provided to log in to your [CampBrain](#) account on the right-hand side.
- If you don't remember your password, select **"Reset Password"**.
- If you still cannot access your account, email [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca) to have it reactivated.

## 2. Selecting Camps

- Choose the **weeks and locations approved by your subsidy worker.**
- If you register for weeks or locations **not** included in your subsidy contract, you may be charged **full fees.**

## 3. Completing Forms

- Fill out **all required fields and forms** in CampBrain.
- The system will guide you step-by-step through the registration process.

## 4. Finalizing your Registration

- Ensure **all forms** are completed, including **medical documents** (if required).
- Upload any necessary documents (Ex. medical documents, child's photo, etc.).
- Enter a **form of payment** to hold and secure your spot.
- Post-date and split your payments between April 15, May 15, and June 15

## Accepted Online Payment Methods

- **VISA Credit**
- **MasterCard**
- **EFT (Electronic Funds Transfer)**
  - Requires Institution, Transit, and Account Numbers
  - Used for pre-authorized debit withdrawals
  - Information can be found on your banking app or a void cheque

**Not accepted:** Visa Debit, American Express, prepaid credit cards.

## New for 2026

Subsidy contracts will be processed as they are received.

**Registration must be fully completed before your contract is applied.**

Families must ensure the YMCA receives their subsidy contract **at least 5 days prior** to their payment.

Payment Date	Contract Due
<b>April 15</b>	<b>April 10</b>
<b>May 15</b>	<b>May 10</b>
<b>June 15</b>	<b>June 10</b>

## Important to Note

- Any day camp registrations processed **after May 15** require **full payment at the time of registration.**
- Email us your subsidy contract **before completing registration** if registering after this date.
- Do not submit your registration prior to speaking with the Day Camp Team, unless you are willing to be charged **full fee.** Refunds may take up to 10 business days.

## Payment Instructions to Avoid Full Charges

- **Post-date and split your payment** between April 15, May 15, and June 15.
- Email your subsidy contract to [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca).
- Ensure you have received a **Subsidy Confirmation email** from our team prior to your payment date. This email will be sent separate from the Registration Confirmation you receive upon registering.

Postdating allows the Day Camp Team time to adjust your payment to reflect your parental contribution once your subsidy contract is processed.

### If you choose to pay immediately instead of post-dating:

- You will be charged the full fee.
- Refunds can take up to 10 business days.

## How to Submit Your Subsidy Agreement

Make sure the YMCA has a **copy of your summer subsidy contract** so we can adjust your parental fees.

- Email [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca) with your contract attached.

## Fees Not Covered by Subsidy

The following charges will be billed directly to families upon relevance:

- **\$10 NSF Fees** (for every failed transaction)
- **\$10 Service Fees** (for use of Visa Debit rather than EFT details)
- **\$20 Late Pick Up Fees** (for every 30 mins or part thereof)

## Day Camp Subsidy Absences Policy

We understand that sometimes your child may miss a day of camp. If your child will be absent, please contact the Day Camp Office at **905-317-4929** or email [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca) **by 10am** on the missed day with your **child's name, program/location, and the reason** your child is away from camp.

Please note that your child will be marked absent for any missed days if we haven't received a cancellation or change request within the required 10 business day timeline.

*Our standard Cancellation & Change Policy applies to all day camp registrations. Families who do not cancel within the timeline will be charged the full-fee for any missed days, or the days will be counted as absent days based on each circumstance.*

Families receiving subsidy should be aware that each municipality sets its own limits for camp absent days for the summer:

- **City of Brantford:** Allows up to **6 absent days**.
- **City of Hamilton and Halton Region:** Absence limits **vary by contract** and are a reflection of the current calendar year. Your specific allowance is listed on your Summer Camp approval.

To avoid unexpected charges, parents and guardians are responsible for tracking their child's absent days. **If your child's number of absences exceed what subsidy will cover, families will be responsible for the cost of any additional missed days.** We are also required to notify subsidy agencies once a child has more than three unexplained, consecutive absent days.

If you are not approved for subsidy, or if your approval changes at any time, you will be responsible for all applicable camp fees.

If you have any questions, please contact the Day Camp Office by phone at 905-317-4929 or by email at [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca).

## Cancellation and Changes Policy

We know plans can change. This policy keeps camp access fair and supports the staffing, supplies, and preparation needed for a great camp season.

### Cancellations

- Any cancellations **on or before May 14th, 2026**, will receive a full refund of camp fees.
- If you cancel **on or after May 15, 2026**, you'll receive a refund minus a **\$30 Administration Fee** per week cancelled. **The Administration Fee applies to each week, and each camper registered.**
- Cancellation requests must be submitted at least 10 business days before the session to be considered for a refund.
- Cancellation requests fewer than 10 business days before the session, or no-shows, are non-refundable.
- Please email [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca) with any cancellations, including your child's name and the required changes. **No other method of communication will be accepted.**
- Late cancellations may affect eligibility for future programs.
- Refunds are not issued for activity or schedule modifications.

### Camp Changes

- To request a change in camp week or camp program, please contact the camp office at [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca).
- All change requests must be made by email at least 10 business days before the camp week starts. **Whether or not we can grant change requests will depend on camp capacity.**
- **Change requests are subject to a \$30 Administration Fee per emailed request.**

## Refunds

- Requests for refunds within 10 business days are considered on a case-by-case basis by the Day Camp Manager and are not guaranteed. Documentation may be requested.
- All refund requests must be sent via email [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca) prior to the session starting.
- Approved refunds may take up to 2 weeks to process. All cancellation requests must be submitted in writing to [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca)

## Refunds will not be issued for:

- Vacations or travel conflicts
- Overlapping programs or camps
- Sports or extracurricular commitments
- Transportation issues
- Changing their mind, refusing to attend, or homesickness
- Early departure from camp
- Removal from program due to behaviour

If you have any questions, please contact the Day Camp Office by phone at 905-317-4929 or by email at [ymcadaycamps@ymcahbb.ca](mailto:ymcadaycamps@ymcahbb.ca).