



YMCA of
Hamilton | Burlington | Brantford

Groundskeeper – General Maintenance Worker

YMCA Wanakita
1883 Koshlong Lake Road
Haliburton, ON K0M 1S0

Salary Range: \$16.50/hour with a \$1.00/hour weekend shift premium

Position Status: Full-Time Seasonal Contract

Placement: May 1, 2021 – September 5, 2021

Nature & Scope

The Groundskeeper-General Maintenance position reports to YMCA Wanakita's Facility Services Manager. The incumbent will perform semi-skilled work in the maintenance, care, and modification of YMCA Wanakita grounds and landscapes which includes the operation of electrical and gasoline powered tools, machines and vehicles. This role works in a customer service environment in supporting YMCA Wanakita's programs through the upkeep and maintenance of Wanakita's physical site.

Responsibilities

- Operate electric and gasoline powered equipment, machines and vehicles, including grass cutting equipment, chainsaws, ride-on lawnmowers and pickup-trucks
- Perform ongoing upkeep of Wanakita's physical site through maintaining a neat and manicured lawn through the use of grass-cutting equipment
- Perform ongoing maintenance as directed including changing light bulbs, painting walls, basic woodwork, plumbing and repairs
- Safely and efficiently operates vehicles in transporting equipment, delivering supplies and collecting and disposing of garbage
- Performs and documents monthly Health and Safety/Life Safety requirements as required.
- Required to physically lift weights of approximately 50 pounds on a frequent basis ie. garbage removal, furniture/equipment moving
- Required to climb and work from ladders ranging from 6-foot step ladder – 20+ foot extension ladders.
- Performs cleaning duties as assigned including but not limited to cleaning bathrooms, dining facilities
- Requires a full range of physical motion in order to operate equipment, access facilities, including frequent bending, stooping, kneeling and reaching, working outdoors in all elements

Organizational Overview:

The YMCA of Hamilton/Burlington/Brantford offers programs and services including health, fitness and recreation, family and children's services, camping and outdoor education, youth leadership development, a men's residence located in the Hamilton Downtown branch and international development education.

YMCA Wanakita, located in the Haliburton Highlands on Koshlong Lake, is a four season YMCA Camp and Outdoor Centre affiliated with the YMCA of Hamilton/Burlington/Brantford. Situated 2 ½ hours north of Toronto on a beautiful forested 1000 acre site, Wanakita operates (for the 10 weeks in and around July and August) as a summer residential children's camp, a summer day camp and a summer family camp. From September to June, Wanakita operates as an Outdoor Education, Recreation and Retreat Centre for schools, colleges, universities, families, adults, businesses, clubs and other special interest groups. Wanakita currently serves over 150 different groups annually.

YMCA Wanakita maintains 130 buildings and has accommodation and dining for up to 700 people during the summer months and up to 250 in the winter; programs and equipment for swimming, canoeing, kayaking, sailing, cross country skiing, snow shoeing, high/low ropes courses, wilderness and environmental programs, crafts, performing arts and more. Wanakita offers outdoor experiences to over 13,000 participants annually. Currently employed are 12 full time staff members with seasonal staff support ranging from 14 - 180 employees. Over 250 volunteers a year are also involved in Wanakita's success.



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Qualifications

- Completion of High School or equivalent experience
- Able to read and follow written cleaning and safety standards
- Previous experience and training using electric and gasoline powered equipment and tools
- WHIMIS certified is an asset
- Ability to work independently with minimum supervision as well as part of a staff team
- Able to work a flexible schedule, including early mornings, evenings, weekends and holidays
- Must provide a current and satisfactory Vulnerable Sector Screening as per the Association's policy
- 21+ years of age with G class license and clear drivers abstract in order to meet insurance requirements

Competencies

Commitment to Organization Vision and Values

Demonstrates and promotes a personal understanding of and appreciation for the mission, vision, strategic outcomes and values of the YMCA.

Concern for Health and Safety

Acknowledges and understands how to manage and educate others of risk and harm reduction.

Integrity

Demonstrates responsible behaviour at all times and maintains high ethical standards

Problem Solving

Identifies an issue and works towards a solution

Quality Focus

Ensures that YMCA programs and services are superior

Service Orientation

Deliberately identifies and creates opportunities to enhance each and every individual's YMCA experience

Initiative

Does the right thing at the right time without being asked

Accessibility:

The YMCA of Hamilton/Burlington/Brantford is committed to creating an inclusive environment that accommodates all individuals, including those with disabilities. We support the goals of the *Accessibility for Ontarians with Disabilities Act (AODA)* and have established policies, procedures and practices which adhere to the accessibility standards set out in the AODA. Should you require any accommodation throughout the recruitment process please do not hesitate contacting our Human Resources Department.

The YMCA of Hamilton/Burlington/Brantford is an equal opportunity employer.



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Internal Applicants:

The YMCA of Hamilton/Burlington/Brantford encourages employees within the Association, as well as those employed within the Canadian YMCA/YMCA-YWCA Federation to submit their application.

Please note that in so doing, the YMCA of Hamilton/Burlington/Brantford reserves the right to contact the applicable YMCA or YMCA-YWCA for purposes of seeking an employment reference throughout the recruitment process.

Please ensure that prior to submitting your application that you have disclosed to your current supervisor, your intention to submit your application. By submitting your application, you understand and agree to allow the YMCA of Hamilton/Burlington/Brantford to contact your current Association.

If you are interested in this position, please submit your letter of application and resume by **April 5th 2021** attention:

Hiring Manager

mike.thaler@ymcahbb.ca

We thank all applicants, however, only those considered for an interview will be contacted.



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