



Outdoor Centre Program Specialist

YMCA Wanakita
1883 Koshlong Lake Road
Haliburton, ON K0M 1S0

Starting Salary: \$37,440

Position Status: Full-Time with benefits and a complimentary YMCA membership

Placement: Immediate

Nature and Scope:

YMCA Wanakita is seeking an individual to fill the position of Outdoor Centre Program Specialist. This position is a full time position with a primary focus on program delivery and secondary focus on program and facility maintenance. The Program Specialist is primarily responsible for the facilitation of programs during the Outdoor Centre seasons of Fall, Winter, Spring and will act as a member of the Section Directing team during the summer months. This position will act as a senior member of their team each season. Between and throughout the seasons, the Program Specialist will also perform program equipment maintenance and/or support the facilities department. These would include, ropes course inspections, equipment repair, seasonal set up/take down, inventory, and general site up-keep. The Outdoor Centre Program Specialist will report directly to the in-season Assistant Director with support from the in-season Director. Room and board package available.

Responsibilities:

- Demonstrate strong support and commitment to the mission and core values of YMCA Wanakita, the YMCA of Hamilton/Burlington/Brantford and the YMCA in Canada
- Facilitate programs for clients during week days and weekends as scheduled;
- Act as the liaison with teachers, group leaders and other small staff teams;
- Provide site support including set up of all program areas and maintenance of trails and program equipment as well as assisting the site service staff in general site maintenance in and around the YMCA Wanakita Outdoor Centre;
- Maintain continuity and quality in programs by working co-operatively with all groups and other non-program Wanakita staff;
- Work with the facilities and maintenance department to provide support;
- Reinforce and model all COVID-19 risk reduction protocols in place, including distancing, masking and enhanced cleaning of equipment and buildings.

Organizational Overview:

The YMCA of Hamilton/Burlington/Brantford offers programs and services including health, fitness and recreation, family and children's services, camping and outdoor education, youth leadership development, a men's residence located in the Hamilton Downtown branch and international development education.

YMCA Wanakita, located in the Haliburton Highlands on Koshlong Lake, is a four season YMCA Camp and Outdoor Centre affiliated with the YMCA of Hamilton/Burlington/Brantford. Situated 2 ½ hours north of Toronto on a beautiful forested 1000 acre site, Wanakita operates (for the 10 weeks in and around July and August) as a summer residential children's camp, a summer day camp and a summer family camp. From September to June, Wanakita operates as an Outdoor Education, Recreation and Retreat Centre for schools, colleges, universities, families, adults, businesses, clubs and other special interest groups. Wanakita currently serves over 150 different groups annually.

YMCA Wanakita maintains 130 buildings and has accommodation and dining for up to 700 people during the summer months and up to 250 in the winter; programs and equipment for swimming, canoeing, kayaking, sailing, cross country skiing, snow shoeing, high/low ropes courses, wilderness and environmental programs, crafts, performing arts and more. Wanakita offers outdoor experiences to over 13,000 participants annually. Currently employed are 12 full time staff members with seasonal staff support ranging from 14 - 180 employees. Over 250 volunteers a year are also involved in Wanakita's success.



Charitable Registration #
10808 3825 RR0001





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Qualifications:

- Minimum certifications in Standard First Aid, CPR C and NLS;
- ORCKA Basic Canoe Instructor, Camp Canoe Instructor, Canoe Tripping 2, greater or equivalent are considered assets;
- Challenge Course Practitioner Certificate from and ACCT accredited trainer is considered an asset;
- Pleasure Craft Operator's Card;
- Previous experience in camp, outdoor education/recreation field;
- G-Class Driver's License with current clear drivers abstract
- Current (within 6 months of contract start date) vulnerable sector screening is a condition of employment
- CANSI Nordic Ski Instructor certification is considered an asset (winter season);
- **If you are hired, prior to your start date and as a condition of employment, you will be required to provide proof that you are fully vaccinated against COVID-19 or have a valid Human Rights exemption**

Competencies:

Child and Youth Focused

Commits to assisting growth and development among children and youth.

Commitment to Organization Vision and Values

Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and strategic outcomes and values of the YMCA.

Communication

Communicates in a thorough, clear and timely manner and supports information sharing and goal achievement across the YMCA.

Concern for Health and Safety

Acknowledges and understands how to manage and educate others of risk and harm reduction.

Creativity and Innovation

Develops new ways or adapts existing ideas to help achieve the desired results.

Internal Applicants:

The YMCA of Hamilton/Burlington/Brantford encourages employees within the Association, as well as those employed within the Canadian YMCA/YMCA-YWCA Federation to submit their application.

Please note that in so doing, the YMCA of Hamilton/Burlington/Brantford reserves the right to contact the applicable YMCA or YMCA-YWCA for purposes of seeking an employment reference throughout the recruitment process.

Please ensure that prior to submitting your application that you have disclosed to your current supervisor, your intention to submit your application. By submitting your application, you understand and agree to allow the YMCA of Hamilton/Burlington/Brantford to contact your current Association.

If you are interested in this position, please submit your letter of application and resume attention:

Ann Creighton
Outdoor Centre Director
ann.creighton@ymcahbb.ca

We thank all applicants, however, only those considered for an interview will be contacted.

Accessibility:

The YMCA of Hamilton/Burlington/Brantford is committed to creating an inclusive environment that accommodates all individuals, including those with disabilities. We support the goals of the *Accessibility for Ontarians with Disabilities Act (AODA)* and have established policies, procedures and practices which adhere to the accessibility standards set out in the AODA. Should you require any accommodation throughout the recruitment process please do not hesitate contacting our Human Resources Department.

The YMCA of Hamilton/Burlington/Brantford is an equal opportunity employer.



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