

YMCA of Hamilton/Burlington/Brantford School Age Child Care/Kindercare Program (2011/2012)

Registration Procedure for the 2011/2012 School Year:

For children currently registered in the YMCA School Age Child Care Program:

- Completed Method of Payment and Registration forms will be accepted at your SACC program on the identified registration night (see program staff for further details) . *Spaces are limited, registration will be processed on a first come first serve basis.*

OR

- Registration forms can be dropped off or mailed to your local SACC office (Burlington: 500 Drury Lane), *Forms received prior to the centre's registration night will not be processed until after that date.*
- To secure a space for the 2011/2012 year, 2010/2011 accounts must be in good standing

For new children looking to register in the YMCA School Age Child Care Program:

- Registration for new participants will begin on June 1, 2011 and be processed on a first come/ first serve basis (registrations will not be accepted before June 1, 2011).
- Full time and part time enrolment options are available, please refer to the Parent Handbook – a minimum of two days per week for part time attendees.
- Registration forms must be complete in order to be processed.
- Registrations can be mailed, faxed or dropped off at your local YMCA (please see below for addresses) on or after June 1, 2011.

Registration Reminders:

- The last day to accept registrations for the first day of school will be Friday, August 19, 2011 at 12:00pm.
- Registration forms take up to 5 business days to process.
- A completed method of payment form and non refundable \$25.00 registration fee must accompany the registration package.
- If registration packages are incomplete, they will be returned in the mail. A space will not be reserved until the registration forms are returned complete. **All fields on the form must be completed, incomplete forms cannot be processed.**
- Confirmation letters will be sent out to all participants.
- For Refunds, Withdrawals, and Changes to Enrolment status, please refer to the Parent Handbook. **Please note: no changes will be processed from August 19, 2011 to September 30, 2011.**
- **Christmas, March Break and PA Day programs** are separate registration. The fee per day for these programs is \$36.00/child. To register, please call your SACC/Kindercare office.
- If you have any questions concerning your account, please call your SACC/Kindercare office.

Completed Registration Packages Contain:

- \$25.00 non-refundable, non tax-receiptable registration fee
- Registration Form
- Method of Payment Form with payment for the entire school year
- Valid subsidy authorization contract (if applicable)
- Anaphylaxis Individual Emergency Plan & Administration of Medication form (if applicable)



Call The School Age Office For Questions and 2011/2012 Rates:

Burlington Office

500 Drury Lane
Burlington, ON L7R 2X2
(t) 905-632-5000 ex. 6236
(f) 905-333-1767
burlington_sacc@ymca.ca

Hamilton Office

79 James St South
Hamilton, ON L8P 2Z1
(t) 905-317-4916
(f) 905-529-6682
carmel_grant@ymca.ca

Brantford Office

143 Wellington St
Brantford, ON N3S 3Y8
(t) 519-752-6568 ex.101
(f) 519-759-8431
sarah_winters@ymca.ca



YMCA

We build strong kids,
strong families, strong communities.