

# YMCA of Hamilton/ Burlington/Brantford Kindercare Program (2010/2011)

## Registration Procedure for the 2010/2011 School Year:

### For children currently registered in the YMCA School Age Child Care Program:

- Completed Method of Payment and Confirmation of Information forms will be accepted at your SACC program on the identified registration night (see program staff for further details)

#### OR

- Registration forms can be dropped off or mailed to your local SACC office (Hamilton: 79 James St. S), *but they will not be processed until after the program's registration night*
- To secure a space for the 2010/2011 year, 2009/2010 accounts must be in good standing

### For new children looking to register in the YMCA School Age Child Care Program:

- Registration for new participants will begin on June 1, 2010 and be processed on a first come/ first serve basis (registrations will not be accepted before June 1, 2010)
- Full time and part time enrolment options are available, please refer to the Parent Handbook
- Registration forms must be complete in order to be processed
- Registrations can be mailed, faxed or dropped off at your local YMCA (please see below for addresses) on or after June 1, 2010

### Daily Rates:

*Full Time/ Part Time:*

\$30.00/day

### Registration Reminders:

- The last day to accept registrations for the first day of school will be Friday, August 20, 2010 at 12:00pm
- Registration forms take up to 5 business days to process
- A completed method of payment form and non refundable \$25.00 registration fee must accompany the registration package
- If registration packages are incomplete, they will be returned in the mail. A space will not be reserved until the registration forms are returned complete. **All fields on the form must be completed, incomplete forms cannot be processed**
- Confirmation letters will be sent out to all participants
- For Refunds, Withdrawals, and Changes to Enrolment status, please refer to the Parent Handbook. **Please note: no changes will be processed from August 20, 2010 to September 30, 2010**
- **Christmas, March Break and PA Day programs** are separate registration. The fee per day for these programs is \$35.00/child. To register call the School Age Child Care Office at 905-317-4916
- If you have any questions concerning your account, please call 905-317-4916

### Completed Registration Packages Contain:

- \$25.00 non-refundable, non tax-receiptable registration fee
- Registration Form/Confirmation of Change form
- Method of Payment Form with payment for the entire school year
- Valid subsidy authorization contract (if applicable)
- Anaphylaxis Individual Emergency Plan & Administration of Medication form (if applicable)

### SACC Contacts:

#### Hamilton Office

79 James St. South  
Hamilton, ON L8P 2Z1  
(p) 905-317-4916  
(f) 905-529-6682

(e-mail) [Carmel\\_grant@ymca.ca](mailto:Carmel_grant@ymca.ca)



YMCA

We build strong kids,  
strong families, strong communities.

