



Site Support and Maintenance

Camp Chippewa

JOB DESCRIPTION

Job Title: Site Support and Maintenance Date Prepared: December 2009
Level: 11 Range: \$10.25/hour
Department: Day Camping Prepared by: U. Vrkljan

The Site Support position is responsible for supporting the daily operations at Camp Chippewa to ensure safe, quality programs. Responsibilities include: ensuring a clear and clean camp environment; ensuring there is enough program equipment for campers and staff; setting up and taking down camp activities daily; providing supervision to campers; and maintaining and tracking program equipment

JOB SPECIFICATIONS

EDUCATION/EXPERIENCE

- 17 years of age before the summer
- Attending or completion of post-secondary school
- Current standard First Aid and Basic Rescuer (CPR)
- Previous YMCA camping or child and youth program experience is preferred

DAILY DUTIES

- Greet parents/guardians each morning when they drop off children and in the evenings at pick up
- Deliver the equipment required for daily programming to counselors at the appropriate location
- Ensure that all the equipment is returned to the appropriate location at the end of the day
- Disinfect picnic tables and other eating areas before and after lunch
- Disinfect and clean bathroom facilities throughout the day
- Operate golf cart to deliver materials to various sections of camp
- Ensure camp is clean and free of litter
- Provide supervision to campers when required
- Assist in the implementation of special camp activities

POSITION CONDITIONS

- This position requires the incumbent to work outdoors/indoors during the summer months under various weather conditions conducive to the summer season

COMPETENCIES

- Concern for Health and Safety
- Child and Youth Focused
- Service Oriented
- Team Player, yet able to work individually
- Quality focus
- Commitment to Caring, Honesty, Respect and Responsibility
- Focus on Developmental Assets and child development

CONTACT INFORMATION/HOW TO APPLY

Please forward your cover letter (please indicate position/program/location preferences, previous experience, and summary of qualifications) and resume to:

Samantha Tubman
Director of Day Camping
905-529-7201 ext. 5012

Mail or drop off to: 79 James Street South
Hamilton, ON L8P 2Z1

E-mail: Samantha_tubman@ymca.ca

Fax: YMCA Day Camping, 905-529-6682

Thank you to all applicants who apply, however only those selected for an interview will be contacted.