



YMCA
We build strong kids,
strong families, strong communities.

Group Leader/Camp Counselor

Chippewa, Specialty Chippewa, Tansley Woods (Burlington), Ron Edwards YMCA (Burlington), Downtown YMCA (Hamilton), Allan A. Greenleaf (Waterdown), Ryerson Heights Elementary (Brantford), Brantford YMCA (Brantford)

JOB DESCRIPTION

Job Title:	Group Leader/Camp Counselor	Date Prepared:	December 2009
Level:	11	Range:	\$10.25/hour
Department:	Day Camping	Prepared by:	U. Vrkljan

A group leader is responsible for the supervision and programming of activities for a group of campers in a day camp environment. Counselors will work with a specific age group (between 4-15) to deliver a comprehensive, dynamic, and exciting program stream. Different day camp programs require group leaders include:

- Outdoor camp counselors (must take bus to camp location):
 - General Camp (outdoor leader for ages 6-7;8-9;10-12)
 - Fundamentals Camp (back to basics camping and survival for ages 8-9; 10-12)
 - Canoe Camp (teaching instructional canoe curriculums for ages 8-12)
 - Eco-Explores Camp (environmental education for ages 8-12)
 - Leaders In Training Camp (mentoring and instructing future leaders aged 13-15)
- Indoor Camp (must have own transportation to locations; not all locations have all the camp programs listed below):
 - Stepping Stones Camp (developmentally geared program for children aged 4-6)
 - Jr. Sports Camp (introduction to sportsmanship and skills for ages 5-7)
 - Sports Camp (Sports skills and games for ages 8-12)
 - KidVenture (Creative and drama themed program for ages 7-12)

Group Leaders are responsible for attending mandatory weekend and June preparatory training and will report directly to the Area Head, Program Director, or Site Director at each location.

JOB SPECIFICATIONS

EDUCATION/EXPERIENCE

- 17 years of age before the summer
- Attending or completion of post-secondary school, preferably in the area of leisure and recreation, social services, child and youth worker or education
- Current standard First Aid and Basic Rescuer (CPR)
- Bronze cross certification is an asset
- Previous YMCA camping or child and youth program experience is preferred
- Coaching or ORCA certification is an asset
- Must submit clear Criminal Reference Check prior to commencing work

DAILY DUTIES

- Greet parents/guardians each morning when they drop off children and in the evenings at pick up
- Ensure safe, quality programs for participants and staff – submit program plans weekly
- Act as a group leader for 7-10 weeks of camp; Responsible for the direct supervision of approximately 8-12 campers at the assigned site
- Develop and implement comprehensive camp programs
- Assist with parent liaison, promotion, set up, and clean up
- Responsible for attending all staff training and staff meetings (some weekends and evenings)
- Provide leadership to all campers by following routine and delivering a specific camp program
- Participate in specialty programming and waterfront/pool activities
- Completely weekly phone calls home to parents
- Provide supervision on bus rides (if applicable)
- Complete documentation accurately and timely when required

POSITION CONDITIONS

- This position requires the incumbent to work outdoors/indoors during the summer months under various weather conditions conducive to the summer season

COMPETENCIES

- Concern for Health and Safety
- Child and Youth Focused
- Service Oriented

- Team Player, yet able to work individually
- Quality focus
- Commitment to Caring, Honesty, Respect and Responsibility
- Focus on Developmental Assets and child development

CONTACT INFORMATION/HOW TO APPLY

Please forward your cover letter (please indicate position/program/location preferences, previous experience, and summary of qualifications) and resume to:

Samantha Tubman
Director of Day Camping
905-529-7201 ext. 5012

Mail or drop off to: 79 James Street South
Hamilton, ON L8P 2Z1

E-mail: Samantha_tubman@ymca.ca

Fax: YMCA Day Camping, 905-529-6682

Thank you to all applicants who apply, however only those selected for an interview will be contacted.