



YMCA  
We build strong kids,  
strong families, strong communities.

## Group Leader/Camp Counselor

Chippewa, Specialty Chippewa, Tansley Woods (Burlington), Ron Edwards YMCA (Burlington), Downtown YMCA (Hamilton), Allan A. Greenleaf (Waterdown), Ryerson Heights Elementary (Brantford), Brantford YMCA (Brantford)

### JOB DESCRIPTION

Job Title:	Group Leader/Camp Counselor	Date Prepared:	December 2009
Level:	11	Range:	\$10.25/hour
Department:	Day Camping	Prepared by:	U. Vrkljan

A group leader is responsible for the supervision and programming of activities for a group of campers in a day camp environment. Counselors will work with a specific age group (between 4-15) to deliver a comprehensive, dynamic, and exciting program stream. Different day camp programs require group leaders include:

- Outdoor camp counselors (must take bus to camp location):
  - General Camp (outdoor leader for ages 6-7;8-9;10-12)
  - Fundamentals Camp (back to basics camping and survival for ages 8-9; 10-12)
  - Canoe Camp (teaching instructional canoe curriculums for ages 8-12)
  - Eco-Explores Camp (environmental education for ages 8-12)
  - Leaders In Training Camp (mentoring and instructing future leaders aged 13-15)
- Indoor Camp (must have own transportation to locations; not all locations have all the camp programs listed below):
  - Stepping Stones Camp (developmentally geared program for children aged 4-6)
  - Jr. Sports Camp (introduction to sportsmanship and skills for ages 5-7)
  - Sports Camp (Sports skills and games for ages 8-12)
  - KidVenture (Creative and drama themed program for ages 7-12)

Group Leaders are responsible for attending mandatory weekend and June preparatory training and will report directly to the Area Head, Program Director, or Site Director at each location.

### JOB SPECIFICATIONS

#### EDUCATION/EXPERIENCE

- 17 years of age before the summer
- Attending or completion of post-secondary school, preferably in the area of leisure and recreation, social services, child and youth worker or education
- Current standard First Aid and Basic Rescuer (CPR)
- Bronze cross certification is an asset
- Previous YMCA camping or child and youth program experience is preferred
- Coaching or ORCA certification is an asset
- Must submit clear Criminal Reference Check prior to commencing work

#### DAILY DUTIES

- Greet parents/guardians each morning when they drop off children and in the evenings at pick up
- Ensure safe, quality programs for participants and staff – submit program plans weekly
- Act as a group leader for 7-10 weeks of camp; Responsible for the direct supervision of approximately 8-12 campers at the assigned site
- Develop and implement comprehensive camp programs
- Assist with parent liaison, promotion, set up, and clean up
- Responsible for attending all staff training and staff meetings (some weekends and evenings)
- Provide leadership to all campers by following routine and delivering a specific camp program
- Participate in specialty programming and waterfront/pool activities
- Completely weekly phone calls home to parents
- Provide supervision on bus rides (if applicable)
- Complete documentation accurately and timely when required

#### POSITION CONDITIONS

- This position requires the incumbent to work outdoors/indoors during the summer months under various weather conditions conducive to the summer season

#### COMPETENCIES

- Concern for Health and Safety
- Child and Youth Focused
- Service Oriented

- Team Player, yet able to work individually
- Quality focus
- Commitment to Caring, Honesty, Respect and Responsibility
- Focus on Developmental Assets and child development

**CONTACT INFORMATION/HOW TO APPLY**

Please forward your cover letter (please indicate position/program/location preferences, previous experience, and summary of qualifications) and resume to:

Samantha Tubman  
Director of Day Camping  
905-529-7201 ext. 5012

Mail or drop off to: 79 James Street South  
Hamilton, ON L8P 2Z1

E-mail: Samantha\_tubman@ymca.ca

Fax: YMCA Day Camping, 905-529-6682

Thank you to all applicants who apply, however only those selected for an interview will be contacted.