



YMCA

We build strong kids,  
strong families, strong communities.

## JOB POSTING

Monday, July 4, 2011

### ***School Age Child Care Supply (Part-Time)***

***Burlington School Age Child Care  
500 Drury Lane  
Burlington, Ontario  
Salary Range:***

**Placement:** September 6 2011

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### **Overview:**

As one of the largest charitable community service organizations in Canada, the YMCA of Hamilton/Burlington/Brantford responds to critical social needs in the community and works to provide solutions. By nurturing the potential of children, youth and adults, the YMCA connects people to life-building opportunities, to each other and enhances their quality of life. We foster social responsibility and healthy living. The YMCA works collectively with community partners that share the YMCA's determination in strengthening the foundations of community for all people.

This position requires a commitment to the YMCA mission and core values of: Responsibility, Caring, Honesty and Respect, as well as, a commitment to building developmental assets in children and adults.

### **Nature & Scope:**

The School Age Child Care Assistant will assist the supervisor in the planning and implementation of the SACC program to ensure that the program is delivered in compliance with the policies and procedures established by the YMCA and in accordance with the Day Nurseries Act. School Age Child Care Assistants are responsible for the supervision of children at all times during program to ensure the health and safety needs of all are met.

### **Responsibilities:**

- This position requires staff to be flexible and to work a split shift (before and after school hours)
- Program areas are based on shared space within the school and may not be dedicated space, therefore, requiring movement/set up of equipment on a daily/weekly/ monthly basis
- Must be familiar with the developmental needs of children ranging from ages 3.8 to 12 years
- Participant enrollments range from 10 to 90 children in attendance
- Programming for low enrollment is as equally challenging as programming for higher participant enrollments
- Incumbents must have knowledge of potential hazards and the ability to put a preventative plan in place
- Required to assume leadership in the absence of the supervisor
- Maintains a positive working relationship/image with the Boards of Education, staff, parents, volunteers and children
- Supply staff are not guaranteed shifts but are expected to maintain ongoing communication with their coach in order to be scheduled and/or receive shifts from regular part time staff

### **Qualifications:**

- 2 year college diploma in Early Childhood Education or Director's Approval
- 2 years supervisory experience in a child care setting

- 18 years of age or older
- Excellent communication skills, both written and verbal
- Computer knowledge
- Clear Criminal Reference Check as a condition of employment

### **Competencies:**

In addition to bringing commitment to YMCA visions and values, the candidate should have the following competencies:

**Child & Youth Focused** – Commits to assisting growth and development among children and youth

**Health and Safety** – Acknowledges and understands how to manage and educate others of risk and harm reduction

**Communication** – Communicates in a thorough, clear and timely manner and supports information sharing and goal achievement across the YMCA

**Relationship building and collaboration** – Builds positive interactions both internally and externally to achieve work related goals

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Recruitment for School Child Care positions is ongoing. If you are interested in applying for a position, please submit your resume and cover letter to the following email address:

saccjobs@ymca.ca

*We thank all applicants, however, only those considered for an interview will be contacted. Thank you.*

Email: saccjobs@ymca.ca