



JOB POSTING

Tuesday, September 6, 2011

School Age Child Care Assistant (Part-time)

***Burlington School Age Child Care
500 Drury Lane
Burlington, Ontario***

Salary Range: Under Review

Placement: Immediate

Overview:

As one of the largest charitable community service organizations in Canada, the YMCA of Hamilton/Burlington/Brantford responds to critical social needs in the community and works to provide solutions. By nurturing the potential of children, youth and adults, the YMCA connects people to life-building opportunities, to each other and enhances their quality of life. We foster social responsibility and healthy living. The YMCA works collectively with community partners that share the YMCA's determination in strengthening the foundations of community for all people.

This position requires a commitment to the YMCA mission and core values of: Responsibility, Caring, Honesty and Respect, as well as, a commitment to building developmental assets in children and adults.

Nature & Scope:

The School Age Child Care Assistant will assist the supervisor in the planning and implementation of the SACC program to ensure that the program is delivered in compliance with the policies and procedures established by the YMCA and in accordance with the Day Nurseries Act. School Age Child Care Assistants are responsible for the supervision of children at all times during program to ensure the health and safety needs of all are met.

Responsibilities:

- This position requires staff to be flexible and to work a split shift (before and after school hours)
- Program areas are based on shared space within the school and may not be dedicated space, therefore, requiring movement/set up of equipment on a daily/weekly/ monthly basis
- Must be familiar with the developmental needs of children ranging from ages 3.8 to 12 years
- Participant enrollments range from 10 to 90 children in attendance
- Programming for low enrollment is as equally challenging as programming for higher participant enrollments.
- Incumbents must have knowledge of potential hazards and the ability to put a preventative plan in place
- Required to assume leadership in the absence of the supervisor
- Maintains a positive working relationship/image with the Boards of Education, staff, parents, volunteers and children

Qualifications:

- One year work/volunteer experience with children/youth
- Minimum age requirement is 18 years
- Completion of High School education or equivalent

- Computer knowledge
- Good communication skills, both written and verbal
- Familiar with the Day Nurseries Act and High Five training tools
- Clear Criminal Reference Check as a condition of employment

Competencies:

In addition to bringing commitment to YMCA visions and values, the candidate should have the following competencies:

Child & Youth Focused – Commits to assisting growth and development among children and youth

Health and Safety – Acknowledges and understands how to manage and educate others of risk and harm reduction

Communication – Communicates in a thorough, clear and timely manner and supports information sharing and goal achievement across the YMCA.

Relationship building and collaboration – Builds positive interactions both internally and externally to achieve work related goals.

Recruitment for School Child Care positions is ongoing. If you are interested in applying for a position, please submit your resume and cover letter to the following email address:

saccjobs@ymca.ca

We thank all applicants, however, only those considered for an interview will be contacted.

Thank you.

Email: saccjobs@ymca.ca