



## JOB POSTING

Tuesday, February 7, 2012

### **Day Camp Area Head**

**Hamilton Downtown Family YMCA  
79 James Street South  
Hamilton, Ontario**

**Secondary Location: Christie's Conservation Area**

**Salary Range: \$10.50/hr**

**Placement: May 2012**

### **Overview:**

As one of the largest charitable community service organizations in Canada, the YMCA of Hamilton/Burlington/Brantford responds to critical social needs in the community and works to provide solutions. By nurturing the potential of children, youth and adults, the YMCA connects people to life-building opportunities, to each other and enhances their quality of life. We foster social responsibility and healthy living. The YMCA works collectively with community partners that share the YMCA's determination in strengthening the foundations of community for all people.

This position requires a commitment to the YMCA mission and core values of: Responsibility, Caring, Honesty and Respect, as well as, a commitment to building developmental assets in children and adults.

### **Nature & Scope:**

The Area Head is responsible for creating and facilitating the delivery of safe age appropriate and site-specific programming. The Area Head will provide direct leadership to a team of Counselors, Junior Counselors and Campers assigned to their specific program areas. The Area Head is generally on site all day and reports to the Site Director. Area Heads are knowledgeable in camp activities, songs, behavior management, and supervising a staff team (approximately 10-15 staff). Area Heads will be hired for the following:

- Junior Area Head – oversees counselors working at Camp Chippewa with children aged 6-7
- Intermediate Area Head - oversees counselors working at Camp Chippewa with children aged 8-9
- Senior Area Head - oversees counselors working at Camp Chippewa with children aged 10-12

### **Responsibilities:**

- Skilled in teaching activities in variety of camp areas
- Assist with recruitment, selection, supervision of staff
- Provide input into staff meetings
- Provide support and guidance to all staff including the supervision of camp counselors and volunteers
- Oversee the development and execution of programs, activities, and the schedule
- Assist the Site Director with the day-to-day operations of camp
- Parent communication and child guidance
- Additional duties as assigned
- Maintains high standards in program delivery, communication, coaching and mentoring of all staff assigned to program area
- Reports directly to the Site Director

- Regular contact with staff, camp participants, parents, community agencies, and volunteers involved in the program
- Provides training and supervision of seasonal staff
- Responsible for the approval of schedules and/or assigned shifts
- Further support staff in the planning, supervision, and leading of activities when needed

### **Qualifications:**

- 2 year post secondary degree/diploma, or pursuing same, in any discipline but preferably in the area of leisure and recreation, social services, child and youth worker or education
- Bronze Cross certification is an asset
- Current standard First Aid and Basic Rescuer (CPR)
- Coaching or program certification in camp resource areas is an asset
- Previous YMCA camping or child and youth program experience is preferred
- Strong interpersonal skills
- Supervisory experience, preferably in a camp setting
- Must submit clear Criminal Reference Check prior to commencing work

### **Competencies:**

- Concern for Health and Safety
- Child and Youth Focused
- Service Oriented
- Team Player, yet able to work individually
- Quality focus
- Commitment to Caring, Honesty, Respect and Responsibility
- Focus on Developmental Assets and child development

---

If you are interested in this position, please submit your letter of application and resume to:

**Shawna MacLellan**

Director of Day Camps and Community Outreach

YMCA of Hamilton/Burlington/Brantford

79 James St. S Hamilton ON

(P) 905 529 7102 ext 5012

(F) 905 317 4917

**We thank all applicants, however, only those considered for an interview will be contacted.**

**Thank you.**

Email: [hamburl\\_daycamps@ymca.ca](mailto:hamburl_daycamps@ymca.ca)